

Proposal Information

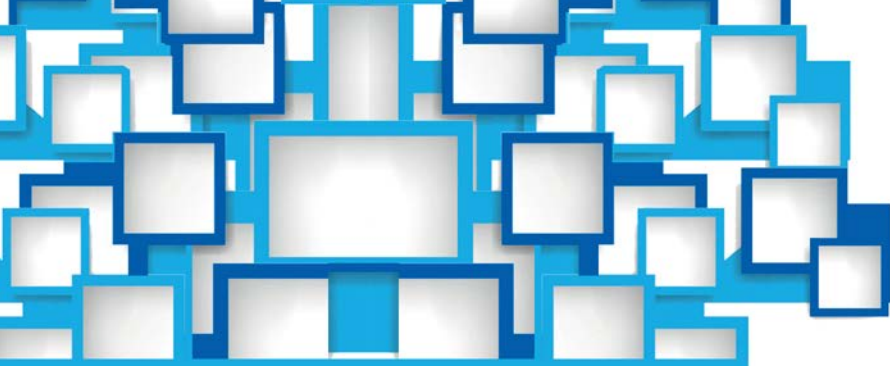
The Caribbean Sport and Development Agency invites you to submit a presentation proposal for the **Regional Sport for Development Conference – “Redefining Normal” to be held in Trinidad and Tobago from May 21 – 23, 2014.**

This conference is intended to bring together policy-makers, practitioners and academics from the fields of sport, education, health, disability and social development to share current international trends, ideas, challenges and experiences from both research and practice in an effort to challenge the status quo that often defines traditional practice in sport and sport for development.

Criteria for Selection

- Proposals received by **10/03/2014** will be forwarded to the program committee for consideration. Your proposal will be evaluated on the following:
- Overall quality and innovation
- Sound theoretical base
- International, regional and national significance and relevance to Sport for Development
- Well-defined and focused

*Notification of acceptance will be communicated to you by **24/03/2014***



REDEFINING NORMAL

21st May 2014, - 23rd May, 2014
PORT OF SPAIN - TRINIDAD

Program Scheduling

Sessions are scheduled throughout the conference from Thursday, 22nd May to Friday, 23rd May, 2014. Please do not submit proposals unless you are prepared to actually make a presentation and will be able to appear during any of these conference days.

Program Scheduled Length

- Plenary Sessions (40mins)
- Poster/Resource Sessions (60mins)

Program Themes

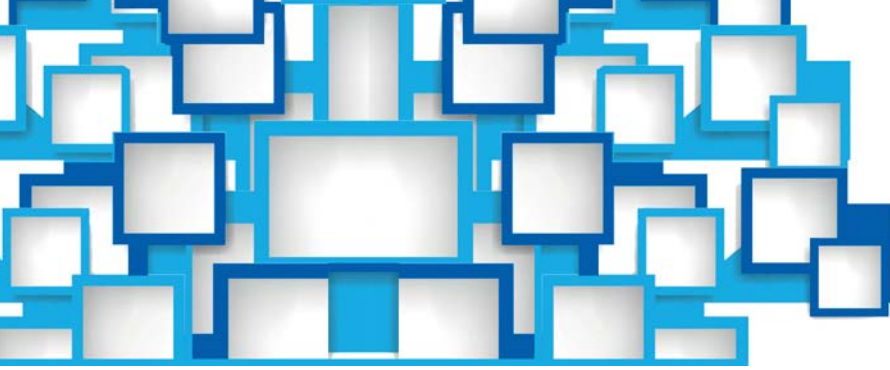
- Health and Physical Activity
- Safeguarding and Child Protection in Sport
- Youth Development through Sport

Session Format:

- **Plenary Sessions:**

Plenary sessions would provide an opportunity for presenters to share key concepts, theories, models and practice in one or more of the following thematic areas below:

1. Health and Physical Activity
2. Youth Development through Sport
3. Safeguarding and Child Protection in Sport



- **Poster/Resource Sessions**

The Poster/Resource Sessions would provide an opportunity for presenters to share their research and/or tool-kits, manuals and/or other resources in one or more of the thematic areas below:

1. Health and Physical Activity
2. Youth Development through Sport
3. Safeguarding and Child Protection in Sport

Proposal Outline (Plenary Sessions, Poster/Resource Sessions)

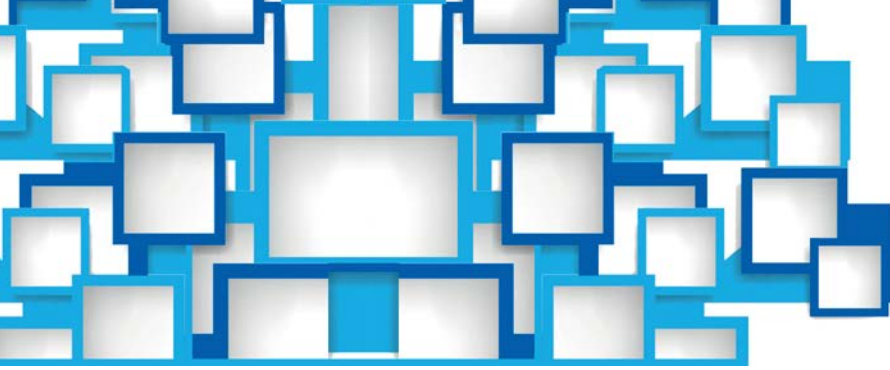
Each proposal should be as specific as possible, especially in the title and description of your presentation, poster and/or resource. The title should be concise (10 words or less) and descriptive of the presentation, poster and/or resource content. The 50 to 100-word description will be used in the final Conference booklet (subject to editing).

Extended description: (this description will be used by the planning committee during the selection process and can be different than the description listed above). Please include the main points, objectives, or goals of your proposed presentation, poster and/or resource.

Room Setup/Audiovisual (Plenary Sessions)

Each plenary session will be presented in the main hall and will include: head table with seating for 4; podium; (1) podium microphone and (1) lavalier microphone. If your presentation requires equipment other than that shown below, you must provide it at your own expense. Each program will have available to it one unit only of any or all of the following items to be indicated on the proposal submission form:

- Screen
- Flip Chart (includes easel)
- Multi-media Projector



Room Setup/Audiovisual (Poster/Resource Sessions)

Each presenter for the Poster/Resource Sessions would be provided with a poster board (8ft x 4ft) and/or skirted tables (4ft x 2ft) and chairs. Kindly indicate the specific items you would require on the proposal submission form.

Summary Guidelines for Submitting a Proposal

- No more than two proposals may be submitted per presenter for consideration. Presenter(s) must be available to present on any of the following days: Thursday 22nd May to Friday 23rd May, 2014.
- Presentations soliciting purchase of books, materials, or services will not be accepted. Presenters wishing to sell merchandise must purchase an exhibit booth. Exhibitors can pay for a commercial presentation (space permitting).
- Conference presenters will not be paid an honorarium. Presenters are responsible for their own expenses including the conference registration fee.

Expenses

Presenters must register to attend the convention. In addition, all related travel and hotel accommodations are the presenters' responsibility. Please explain this policy to all individuals you invite to share your program. Presenting at this Conference provides you with the opportunity to share concerns, ideas and best practices with your peers and colleagues.