



JOB DESCRIPTION

SPORT FOR DEVELOPMENT MANAGER

Oceania Rugby has an exciting opportunity for a Sport for Development Manager, commencing in the January 2019, for an initial nine-month period, with the possibility of extension depending on donor funding.

The role will be the project lead for managing the partnerships and contractual arrangements with the Department of Foreign Affairs and Trade (and their Managing Contractor GHD) and UN Women Fiji Multi Country Office.

OBJECTIVE:

The Sport for Development Manager is responsible for driving Oceania Rugby and Rugby Australia's sport for development programs in the Pacific, including their flagship product – Get into Rugby PLUS (see background notes on GiR PLUS below).

ORGANISATIONAL OVERVIEW:

Founded in 2000, Oceania Rugby is one of the six Regional Associations of World Rugby. It is responsible for representing the interests of its 15 Member Unions and 1 Associate Member Union, promoting the development and growth of Rugby and providing tournaments throughout the Oceania Region.

KEY RESPONSIBILITIES:

Sport for Development

- Oversee and lead all program management elements of the GiR PLUS Program. This includes, financial management, qualitative reporting, acquittals, and program implementation.
- Work with Oceania Rugby's Pathway and Participation Manager and Oceania Rugby's Regional Training Manager to ensure all GiR PLUS Coaches have proficient Rugby knowledge and skills.
- Implement lessons learnt from the Fiji pilot of GiR PLUS into the program for future roll out.
- Implement a pilot of GiR PLUS in Samoa and a new cohort of GiR PLUS Coaches in Fiji in 2019.
- Monitor, mentor, and provide opportunities for all GiR PLUS Coaches in the program.
- Implement a robust monitoring and evaluation framework for the program.
- Develop a long-term growth strategy for the program.

Partnership Management

- Manage all contractual agreements with major donors UN Women and DFAT.
- In partnership with Rugby AU, DFAT and Australian High Commissions, manage all Rugby related public diplomacy activities in Fiji and Samoa.
- With UN Women and Oceania Rugby staff, convene and facilitate regular GiR PLUS working group meetings.
- Work in Partnership with the UN Women to act as a secretariat for the implementation and communication of the sport and violence research project. This include convening the

reference group, facilitating the tender process, supporting the research developing communication products.

- Manage key relationships with our Rugby partners: Rugby Australia, World Rugby, Fiji Rugby Union, and Samoa Rugby Union.
- Manage relationships with program partners, including ChildFund Australia, Fiji Women's Crisis Centre, and our monitoring & evaluation partner.

Business Development

- Work with key donors/partners to ensure the continued success and funding of the program. This includes preparing the grant submission for Phase 3 of the Pacific Sports Partnership program.
- Prepare grant submissions and proposals for newly identified funding opportunities.
- Work with Oceania Rugby's Commercial Manager to secure a commercial partner for GiR PLUS.

Subject Matter Expertise

- Serve as a subject matter expert to Oceania Rugby in gender equality, ending violence against women, diversity & inclusion, and related policy/resource development.
- Create and implement a new safeguarding policy for Oceania Rugby and relevant national member unions.
- Facilitate Oceania Rugby staff training to ensure compliance with relevant policies.

CORE SKILLS AND EXPERIENCE:

- A bachelor's degree and/or relevant experience.
- Experience living and/or working in the Pacific and/or developing countries.
- Experience within the international Aid development field.
- Extensive experience in partnership management (including financial and project management) in a cross-cultural environment.
- Extensive experience in report writing and budget delivery around projects.
- Experience with the Australia government and/or UN grants process and previous experience drafting grant applications.
- Experience creating and implementing safeguarding and child protection policies.

DESIRABLE SKILLS AND EXPERIENCE:

- A post graduate qualification and/or relevant experience.
- Knowledge and experience in a sporting environment particularly Rugby Union.
- Experience leading a sport for development program would be highly desirable.
- Knowledge and experience of working in diversity & inclusion, gender equality, and/or addressing violence against women programs.
- Experience leading a DFAT and/or UN funded program or equivalent.

ADDITIONAL INFORMATION:

- The position can be based in either Sydney, Fiji or Samoa. It will entail significant international and domestic travel.
- Funding for the position is tied to DFAT's Pacific Sports Partnership program and funding is currently secured until 30 September 2019.

HOW TO APPLY:

To apply, please send your CV and cover letter addressing specifically core and desirable skills and experience which will support your application, to Sarah Walker at sarah.walker@oceaniarugby.com with the subject line 'S4D Manager Application'.

For more information regarding the position please contact Bruce Cook, General Manager of Oceania Rugby, on +61 434 431 305 for a confidential discussion.

Applications close **Friday 7 December**.

Background notes Get into Rugby PLUS (GIR PLUS)

GIR PLUS builds on the existing GIR initiative developed by World Rugby to grow the game globally by encouraging more children, teenagers and young adults to start playing rugby in a safe environment. GIR PLUS is for coaches to facilitate rugby development activities that integrate behaviour modelling and promote favourable social norms to ensure equal rugby participation of girls and boys and to prevent violence against women and girls.

Curriculum content is sourced from ChildFund Pass It Back, an innovative sport for development program created by ChildFund, which is helping to build a new generation of leaders in disadvantaged communities across the Asia-Pacific region.

The Oceania Rugby and UN Women Fiji Multi-Country Office (MCO) partnership aims to use sport-based interventions, such as the new GIR PLUS program to challenge gender stereotypes and prevent violence against women and girls. The partnership is co-funded by Oceania Rugby and UN Women through the Pacific Partnership to End Violence Against Women and Girls, supported by the European Union and Australian Government.