

	VACANCY PROFILE FÚTBOL MÁS
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1. ABOUT THE VACANCY

Name of the position:	Community Coordinator
Reports to:	Social Coordinator
Work place:	Mathare
Timing:	Full time, 3 months (initially). Estimated to start: 19 th of August 2019
Application deadline:	Sunday 28 th of July 2019

2. INTRODUCTION

Founded in 2008 in Santiago de Chile, we have grown into an international Sport for Development NGO with presence in 8 countries: Chile, Peru, Ecuador, Haiti, Paraguay, Mexico, France and Kenya. Every week about 9,500 children participate in our programme in challenging environments throughout Latin



America, the Caribbean, Europe and recently also Africa. We're a social and community-based programme using football as a vehicle for social change and happiness. For more information go to <http://www.futbolmas.org/en/>.

In Kenya we work in two communities of Nairobi, one in Mathare and one in Kibera. At the community levels the team of Futbol Mas professionals consists of physical education or sports professionals and social sciences professionals (psychologist, social worker or related careers). They are the direct link and presence in the community, responsible of programme implementation.

3. JOB DESCRIPTION

As Community Coordinator for Mathare, you will work closely with our Community Coach in the direct implementation and coordination of the Futbol Mas sessions and other activities, according to our award-winning methodology and under the supervision of the Social Coordinator. Your main responsibility will be to coordinate and facilitate the optimal implementation of the programme's key action lines, especially regarding the involvement and ownership of the community stakeholders. Therefore you will need to maintain and continue building relationships with adult caregivers, youth leaders, the management and

teachers of our partner schools and other community-based groups, as well as engaging with the children and adolescents that participate in our social sport sessions.

4. KEY ROLES, RESPONSIBILITIES and COMPETENCIES

- ✓ Planning and facilitation of social sport sessions together with the Community Coach
- ✓ Coordination and mentoring of Youth Leader group
- ✓ Coordination and training of Community Coordination Team (adult caregivers) with a special emphasis on developing and piloting income generating activities.
- ✓ Building and maintaining positive working relationships with management and teachers of partner schools
- ✓ Increase the community belonging of key stakeholders in Futbol Mas
- ✓ Create, build or contribute to community spaces targeted towards integration and cohesion
- ✓ Produce monthly monitoring report on all activities using the Futbol Mas monitoring tools such as the monthly logbook.
- ✓ Participate in weekly team meetings
- ✓ Address targeted cases of children that need individual follow up
- ✓ Manage a database of all children participating in the programme

CROSS CUTTING COMPETENCIES

To thrive in Futbol Mas and discover yourself further professionally and personally, you will need / get the opportunity to build the following skills:

Internal strengths
Be flexible and resilient (especially to operate and connect with people from the community)
Be proactive and take initiative
Think strategically
Be goal and quality oriented (with an eye for detail)
Manage your emotions
Positive energy
Be well organized and structured when planning and implementing an activity
Relational strengths
Horizontality in all relationships (within the team and community)
Communicate by connecting, listening and dialoguing with people
Take leadership and work as a team at the same time
Be assertive and professional in your communication and behaviour
Technical strengths
Capacity to vision and project strategically towards community ownership and management
The ability to analyse situations, people, documents and numbers
Fluent in working with Office applications, mainly outlook, word, excel and powerpoint
Knowledge on social and/or sports programming is an added value



EDUCATION:

Formal studies / careers studied	1. Social sciences – Sociology 2. Psychology 3. Social / Community work 4. Pedagogy - Education Or related careers
Additional Education:	Life skills for team work, flexibility and resilience
Minimal working experience desired:	1 year (not compulsory)

We are not a competitive football development programme and in this position there is no need to be “football”-literate. Fútbol Mas is a gender sensitive organization and also welcome women to motivate themselves to apply for this position as we strive to not only have a multifunctional team, but also a gender balanced team.

ADDITIONAL COMMENTS

<ul style="list-style-type: none">- Working on Saturday mornings (hours which are compensated during the week)- This is a 3 month position after which the 2019 programme wraps up its activities. Depending on performance and available funding, the hired person could be engaged further from January 2020.
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If you are interested to be part of our team in these historic steps of Fútbol Más on the African continent, send us your CV, cover letter and salary expectation to seppe.verbist@futbolmas.org.