Monitoring and Evaluation Specialist
General Job Description

ORGANIZATIONAL OVERVIEW
Established in 2001, PeacePlayers International (PPI) is a peacebuilding nonprofit organization that uses sport as a vehicle to unite, educate and inspire young people living in divided communities. Based on the premise that “children who play together can learn to live together,” PPI has become a worldwide leader in the use of sport to build a more peaceful world, reaching more than 75,000 youth in 15 countries.

By offering equitable basketball programming, peace education, leadership development and professional training, PPI challenges the status quo of hatred and fear that grips societies in conflict – making cross-community cooperation desirable and giving young people practical skills to deal with conflict and grow into ambassadors for peace in their communities. The organization operates year-round programs in the Middle East, South Africa, Northern Ireland and Cyprus, with the Sports and Peace Innovation Network (SPIN) technical assistance program coordinated from PPI’s office in Washington, DC.

SUMMARY OF THE POSITION
The Monitoring and Evaluation (M&E) Specialist supports international and domestic PPI programs in conducting design, monitoring, evaluation and learning activities. S/he is a member of PPI’s Office of Organizational Learning, and works closely with the Organizational Learning Specialist. The position is based in Washington, DC, with periodic travel abroad and within the US to PPI program sites. The M&E Specialist reports to the PPI Director of Monitoring, Evaluation and Learning.

RESPONSIBILITIES
Key responsibilities and specific duties include, but are not limited to:

Program Design
• Support the development of logical frameworks and M&E Plans for PPI programming

Monitoring
• Work closely with PPI sites to ensure ongoing collection of monitoring data and tracking of these data against targets outlined in M&E Plans
• Maintain databases for PPI program sites
• Provide technical support in the development of data collection tools (e.g. surveys, focus groups, etc.)

**Evaluation**
• Conduct internal evaluations of PPI programs in collaboration with local staff

**Capacity Building**
• Lead workshops to train PPI staff and partners in conducting design, monitoring and evaluation activities
• Provide remote M&E support and coaching to PPI staff and partners

**Learning**
• Collaborate with PPI’s Organizational Learning Specialist and the Director of Monitoring, Evaluation and Learning to support PPI sites in using M&E results to strengthen programming

**Other**
• Contribute to publications and special projects as requested
• Support PPI staff in analyzing data and drafting reports as requested

**QUALIFICATIONS**
• 2+ years of professional experience in monitoring and evaluation, preferably in an international development, youth development or peacebuilding context; familiarity with sport for development and peacebuilding an asset
• Proven ability to work effectively as part of a multinational team
• Experience developing and implementing logical frameworks and M&E Plans
• Experience with M&E training and capacity building
• Experience working on evaluation planning, data collection and analysis
• Expertise in participatory data collection methodologies an asset
• Excellent research and writing skills
• Proficiency in Excel
• Able to travel domestically and internationally
• Bachelor’s degree in relevant field; Master’s degree preferred

The M&E Specialist position is a full-time salaried position with benefits, including health insurance and an employer retirement plan matching program. Salary will be commensurate with experience.

To apply for this position, please email a resume and cover letter to Julie Younes at jyounes@peaceplayersintl.org with the subject header “M&E Specialist Position.” All applications for the position should be submitted by February 28th, 2017.