

Request for Quotation

**Mapping the Irish National Sports Policy (2018-2027) to
UNESCO Sustainable Development Goals**

**Sport Ireland
The Courtyard
Sport Ireland National Campus
Snugborough Road
Blanchardstown**

Introduction

Sport Ireland

Sport Ireland is the authority tasked with the development of Sport in Ireland. This includes participation in Sport, high performance Sport, anti-doping, coaching and the development of the Sport Ireland National Sports Campus. Sport Ireland's remit of work is guided by the National Sports Policy (2018-2027), Sport Ireland's Statement of Strategy and the National Physical Activity Plan.

Sport Ireland Research

Sport Ireland Research has made an important contribution to the understanding of the dynamics of Sport and Physical Activity in Ireland. This knowledge informs the policy agenda, the actions of Government and feeds directly into the delivery of effective Sports programmes. Sport Ireland conducts Research into many areas of Sport and Physical activity; including the biennial population survey of participation in Sport and Physical Activity- the Irish Sports Monitor (ISM).

In January 2021, the Evaluation and Innovation Units (earlier under the Directorate of Sport Ireland Participation) were integrated into the Research Unit to form a new **Sport Ireland Research and Innovation Unit**. Sport Ireland's ambition is to see our work in Research, Evaluation and Innovation broaden to develop insights and support solution generation in the areas of participation, performance and high performance sport. This commissioned project will allow Sport Ireland to align our activities with and contribute towards international development objectives i.e. the Sustainable Development Goals and will enable articulation of our activities through an established common global language.

Sports Policies and Sustainable Development Goals

The potential of sport-based interventions to contribute to wide ranging development outcomes has been recognised across international policy declarations, most significantly in the 2030 Agenda for Sustainable Development. Development of improved systems for measuring the contribution of sport, physical education and physical activity to sustainable development is an essential foundation step toward realising the full potential of the sector for development and peace. National governments and, increasingly, the intergovernmental community recognise the need for common indicators, benchmarks and self-assessment tools for the monitoring and evaluation of sport policy as they look to move from intent to measurable implementation of policy. The Kazan Action Plan marks the commitment to link sport policy development to the 2030 Agenda of the United Nations, as well as support to an overarching sport policy follow-up framework and five priority areas for international and national multi-stakeholder cooperation.

Sport Ireland wishes to commission a project to develop frameworks to measure the contribution of the Irish National Sports Policy (2018-2027) to national development priorities and identified Sustainable Development Goals (SDGs). By aligning the NSP to the SDG's and determining Irish indicators, it will provide a common approach for the development of sport-related policies, implementation plans and strategies along with core principles associated with the design of monitoring and evaluation frameworks that will maximise the contribution of sport, physical education and physical activity to sustainable development going forward in Ireland.

An external consultant will be contracted to provide insights on three pillar areas:

Pillar 1: A desk review of the contribution of sport to the SDGs. This is to include a review of similar or existing projects related to the SDGs in other Government Departments/State Agencies as well as the wider sports sector and establish policy overlaps if applicable.

Pillar 2: Review the actions of the National Sports Policy (NSP). Identify actions of the NSP that contribute to the SDGs. Priority should be given to identifying and articulating specific SDG targets, or clusters of targets, where there is an Irish evidence base and well developed theoretical frameworks articulating how and why sport can contribute.

Pillar 3. Document the global SDG indicators to an Irish sports context and develop complementary indicators relevant to Irish sport priorities. Develop an innovative SDG framework for Sport in Ireland. Use the framework to report on a set of baseline measures and progress indicators for each of the relevant SDGs.

Actors such as the Commonwealth Secretariat, the United Nations Economic Commission for Africa (UNECA), the United Nations Development Programme (UNDP) and others have produced SDG toolkits. These can be used to assess integrating SDG measurement into national planning and measurement.

The successful service provider will be expected to deliver all pillars of the project. Sport Ireland acknowledge that some service providers may adopt a joint venture approach in advance of submitting a tender and Sport Ireland wishes to clarify, that all pillars should be covered in a single tender submission.

Deliverables and Specification of works

The Research and Innovation Unit of Sport Ireland now wish to hire the services of an external consultant to deliver on the three pillars of work identified:

1. In collaboration with Sport Ireland, finalise the full list of documents to be included in the high-level desk review of the current status on the contribution of sport to the SDGs. This is to include a review or scoping out of similar or existing projects related to the SDGs in other Government Departments/State Agencies and the wider sports sector and establish policy overlaps if applicable considering the wider context of the SDGs i.e. human rights, health and wellbeing etc.
2. Review the actions of the National Sports Policy (NSP). Identify actions of the NSP that contribute to the SDGs. Rather than positioning sport as a generic contributor across all SDGs, priority should be given to identifying and articulating specific SDG targets, or clusters of targets, where there is an Irish evidence base and well-developed theoretical frameworks articulating how and why sport can contribute.
3. In order to articulate and strengthen the relevance of sport-related data to specific policy domains and prioritised SDGs, document the global SDG indicators to an Irish sports context and propose a set of Irish model indicators that can track progress and measure the contribution to sustainable development globally.
4. Produce a concise report containing an exec summary, introduction, context, method, chapter on each of the 3 pillars, conclusion/recommendation.

5. Provide an infographic, three fact sheets and a video script (approximately 90 seconds) to explain and summarise findings.
6. Undertake 2 virtual workshops – 1 for internal SI staff and 1 for external stakeholders which includes:
 - Powerpoint slide deck
 - 20-minute presentation
 - 20-minute Q&A

Project Management

This will involve:

- Advising Sport Ireland on progress of the project.
- Attending an estimated 5 meetings with the Sport Ireland team between the time of awarding of contract, until the end of the process (estimated end October to February). Note: Meetings take place over Zoom. It is estimated that meetings will last approximately 1-2 hours.
- Providing the Sport Ireland team with expert objective advice on the findings of the project.

Ethical Approval

If there are ethical implications of the research project, please provide details of what they are and how they will be addressed in the submission.

Timelines

Sport Ireland estimates that the service to be provided should be delivered over a four month period, from date of award of contract (estimated end October 2021) to February 2022.

Format of Submission

Interested persons/consultancies are required to submit a precise and succinct submission outlining how they propose to undertake the assignment within the timeframe.

The submission **should not exceed 10 A4 pages in length** (not including appendix) and should detail:

1. General Information:
 - a. Name, address, e-mail address, telephone number of the company and name of the contact person dealing with the submission.
 - b. A brief history of the company including, length of time trading and a statement of the average annual number of staff and managerial staff over the previous three years.
 - c. Similar details for any third-party involved in the submission.
2. Brief History on experience relevant to this assignment:
 - a. Details of key staff to be allocated to the project together with information on their experience relevant to the assignment, including the team leader. A Resumé may be included in an Appendix.
 - b. Details of experience of three assignments similar to this assignment undertaken, demonstrating your organisation's capability to undertake this type and scale of work. In each example please, where possible, identify the client involved and provide a

brief description of the service provided to the client with an outline of the overall results. Where possible, please attach final copies of work undertaken.

- c. Details on knowledge and experience of the Irish sports sector, and strategic sporting issues.

3. Proposed Methodology:

- a. Details of proposed methodology, highlighting how the desk review study and qualitative analysis will be undertaken whilst prioritising a high-quality output.

Pricing Quote

Please provide pricing quote (excluding VAT) for proposed services as per Specification of Service Requirements (above). The price quoted should be all-inclusive i.e. it should include all costs related to the project (including travel and any other relevant expenses). The submitted price need not include design/printing costs for the final report.

Alongside providing a pricing quote for the proposed services as per Specification of Service Requirements (above) please provide a single fixed blended daily rate (excluding VAT) for resources to perform any out of scope activities, should the requirement arise. The single fixed blended daily rate should be for all grades of the key personnel assigned to provide the services required. This sum shall include all costs.

Note: Any conflict of interest or potential conflict of interest must be fully disclosed to Sport Ireland as soon as the conflict or potential conflict becomes apparent. In the event of any such conflict or potential conflict, Sport Ireland at its absolute discretion shall decide on the appropriate course of action and the decision of Sport Ireland will be final and binding in this regard. A conflict of interest may include any factor, whether arising through personal interest, current or prospective contractual obligations or any other activity or association, which could prejudice your firm and its employees or agents in the delivery, for the sole benefit of Sport Ireland, of the services required under the contract.

Pricing

The project will not exceed €20,000 (exc. VAT).

Award Criteria

Award Criteria	Weighting	Max. Score Available	Min. Score Required
Quality of Team Details of key staff and number of days allocated to the project.	20%	200	100
Relevant Experience Details of experience of three assignments similar to this assignment, demonstrating your organisation's capability to undertake this type and scale of project.	20%	200	100
Proposed Methodology Tenderers must submit a proposed methodology outlining the best way to successfully achieve the project goals.	30%	300	150
Total Notional Cost The total notional cost used for project purposes will be the sum of the proposed total fee for provision of services plus the single fixed blended daily rate combined.	30%	300	N/A
TOTAL	100%	1,000	

Details of submission

Submissions should be marked 'National Sports Policy and Sustainable Development Goals' and emailed to Dearbhla Jordan – djordan@sportireland.ie no later than **5pm on Monday the 11th October.**