

1. ABOUT THE VACANCY

Name of the position:	Methodological Coordinator
Reports to:	Project Coordinator
Work place:	Nairobi
Timing:	Part-time, 32 hours per week, 8 months. Estimated to start: May 2023
Application deadline:	7 th of May 2023

2. INTRODUCTION

Futbol Mas is a not-for-profit organization with over 15 years of experience across 10 countries (Chile, Peru, Ecuador, Haiti, Paraguay, Mexico, France, Dominican Republic, Mozambique and Kenya) in designing and implementing sport for development programs founded in theories of change around resilience and positive psychology. Governed by the values of creativity, responsibility, respect, joy and teamwork, Futbol Mas seeks to promote the wellbeing and mental health of children and youth by strengthening their resilience and creating meaningful connections and relationships at community level through sport and play.

Founded in 2008 in Chile, Futbol Mas has grown to diversify its program in different contexts ranging from disadvantaged communities and schools to emergency response programs and refugee camps. Futbol Mas has been recognized for its methodology with various awards across the football and development sector and working with public, private and international cooperation stakeholders such as FIFA, Coca Cola, UNICEF, UNHCR, Expo 2020



Dubai UAE (Global Best practice Program) and others. For more detail and updates about current programming and scope: <https://futbolmas.org/eng/>.

At the moment in Kenya, we work in several communities in Nairobi, with strong roots in Mathare and Kibera, where we started in 2017 with 400 children. We are currently reaching 1,130 children every week. Through partnerships with the United Nations, we have also worked with refugee communities in Nairobi, Kakuma and Dadaab, which expanded our reach further. Our vision is to create sustainability and scale up where we already are and convince partners around Kenya and beyond to include more communities in the Futbol Mas family. Bringing in your passion, creativity

and skills, you will take the lead in this position in a key program as part of a strategic partnership continuation with the United Nations working with refugee and internally displaced communities, families and children in Libya. In 2022 and now in 2023, UNHCR and Futbol Mas have an agreement to implement a project with the aim of fostering resilience in response to protection challenges by focusing on the capacity building of local partner to enhance their ability to address protection challenges, designing psychosocial sessions based on UNHCR sports framework; Support mental health and wellbeing as well as strengthening child protection frameworks to ensure that vulnerable children are adequately protected. Together, these components formed a comprehensive approach to address protection challenges and promote resilience.

3. JOB DESCRIPTION

We are a multidisciplinary team, mostly with social and sports profiles and are looking forward to make you part of our new project! If you are passionate about community work, then maybe you are the one to support with activities involving children, adolescents and youths in an exciting project we are having with the UNHCR Libya. The project focuses on mental health, leadership training and psychosocial support through our methodology, working with children, youths and a local partner in Tripoli.

This challenge is something for you if you see coordinating and working with a multidisciplinary and diverse team in terms of culture, language and background as a positive challenge. Be ready to be inspired and resilient. Be prepared to be flexible and well planned and organized. Be willing to adapt to new ways of working as a team, as well as being detailed and thorough in reporting. Be ready to be based in Nairobi for the indicated project period. In this role, you will work as a team, supporting the project coordinator with efficient task delivery and people management, designing social sport sessions, technology linkages in sports sessions and working with local partners in Libya to adapt the project accordingly. The Futbol Mas Kenya leadership team will train, assist and advice you throughout the journey.

4. KEY ROLES, RESPONSIBILITIES and COMPETENCIES

- ✓ Learn about the programme through project documentation and training.
- ✓ Support with participatory design of the programme, including community diagnosis, curriculum design and delivery process.
- ✓ Support with designing of Futbol Mas introductory and continuous training tools.
- ✓ As a team, coordinate project activities while ensuring efficiency in project implementation.
- ✓ Take lead in session planning and guide on translation where necessary.
- ✓ As a team, support with training and continuous mentorship of the partner to lead in session delivery.
- ✓ As a team, support in implementation of inspiring partner's youth leadership journey together with the project coordinator.
- ✓ Support with partnerships management and strategic meetings.
- ✓ Coordinate the design and delivery of modules and sessions on the organization technology platform-tactical.
- ✓ As a team, work on League design and support with its implementation.
- ✓ Attend and participate in weekly team and external meetings.
- ✓ Administrative work. Monitor class and logbooks, registration details and monthly financial reports.



- ✓ As a team support with monthly internal and external monitoring and evaluations through narrative reports, end line FGDs and final project report.

5. CROSS CUTTING COMPETENCIES

To thrive in Futbol Mas and discover yourself further professionally and personally, you will need / get the opportunity to build the following skills:

Internal strengths
Be flexible and resilient (especially to operate and connect with people from different cultural background)
Be proactive and take initiative
Good communication skills
Be goal and quality oriented (with an eye for detail)
Manage your emotions
Positive energy
Be well organized and structured when planning and implementing an activity
Relational strengths
Horizontality in all relationships (within the team and with others)
Communicate by connecting, listening and dialoguing with people
Take leadership and work as a team at the same time
Be assertive and professional in your communication and behaviour
Technical strengths
Being able to simultaneously and effectively operate a strategy and its action lines
The ability to analyse situations, people, documents and numbers for decision-making
Ability to build relationships with local partners
Fluent in working with Office applications, mainly Outlook, Word, Excel and PowerPoint
Being conversant with task management software is an asset
Ability or willingness to learn simple design of sessions using a technological platform – tactical.
Fluent in English.
Knowledge on social/community and sports programming is an added value

EDUCATION:

Formal studies / careers studied	<ol style="list-style-type: none"> 1. Social sciences – sociology & psychology, sports science 2. Community work 3. Pedagogy - education Or related careers
Valuable additional education:	1. Community empowerment
Minimal working experience desired:	2 years of relevant working experience

We are not a competitive football development program and in this position there is no need to be “football”-literate. Additionally, Futbol Mas is a gender sensitive organization and welcomes women to motivate themselves to apply for this position as we strive to not only have a multifunctional team, but also a gender balanced team.

If you are interested to be part of our team in these historic steps of Fútbol Más in the African continent, send us your CV, cover letter and salary expectation to recruitmentkenya@futbolmas.org.

